

LANGARA COUNCIL
Minutes of a Meeting
held on Tuesday, April 18, 2017
Room C408 at 0930 hours

Members:

Jim Bowers	Ian Humphreys (regrets)	Ajay Patel
Michele Bowers (regrets)	Gerda Krause	Roger Semmens
Jacqueline Bradshaw (regrets)	Gurbax Leelh	Viktor Sokha
Lynn Carter	Robin Macqueen	Tomo Tanaka
Patricia Cia	Ian McBain	Daniel Thorpe
Laura Cullen	Clayton Munro (regrets)	Lane Trotter, Chair
Spencer Dane	Kristine Nellis (regrets)	
Margaret Heldman	Dawn Palmer	

Guests:

Antonella Alves, Department Chair, Business Management and International Business
Tim Charters, Assistant Department Chair, Counselling
Laura Vail, Representative, Langara College Administrators Association (LCAA)
Jag Madan, Chief Information Officer

Recorder:

Alice Hsu, Executive Assistant to the President

Prior to the start of the meeting, L. Trotter welcomed guests J. Madan, T. Charters (attending in the absence of M. Bowers), L. Vail (representing LCAA) and A. Alves, who will assume the position of Chair, Management Programs Division in May 2017.

1. REVIEW OF AGENDA

The agenda was approved as distributed.

2. REVIEW OF MINUTES AND BUSINESS ARISING

a) Draft Minutes of the Meeting held on March 21, 2017

The minutes of the meeting held on March 21, 2017 were accepted.

3. STANDING ITEMS

a) IT Update

J. Madan reported on the following:

- Office 365 – With exception of a few faculty members, migration to Office 365 project is mostly completed and has been working very well. Everyone should now be able to share their calendar with others and view other people's calendars. As well, all employees can download a free copy of Office 2016 suite from home for both work and personal use.
- Enterprise Resource Planning (ERP) backlog reduction – IT is on track and ahead of schedule for the ERP backlog project and is now aiming to release all backlog projects that have been staying in queue for over two to three years by the end of 2018.
- Building 'A' and 'B' wifi update – Most wifi devices in these two buildings have been updated. Employees should be experiencing faster, smoother and stronger wifi signals.
- IT policies – The IT Governance Committee will soon review all outstanding IT policies that have recently been updated. Once approved by the Committee, these updated policies will go through the formal approval process by the Senior Leadership Team, Langara Leadership Team and the Langara Council.
- IT one-year plan – The IT one-year plan has been updated from 2016/17 to 2017/18 and posted on the IT Info page in the my Langara portal.

Discussions ensued and members' questions were answered.

4. CURRICULUM ITEMS

a) Education Council Meeting held on February 21, 2017

G. Krause referred to the summary report attached to the agenda for the Education Council meeting held on February 21, 2017 and highlighted the following:

- A new program - Diploma in Chemistry has been approved and it provides a more flexible pathway than the long existing Associate of Science Degree in Chemistry.
- There are two new courses: ENGL 2222 – Classical Literature in Translation and ASIA 3386 – Asian Century: Modern Korea
- Continuing Studies made some changes to the CS Diploma in Registered Massage Therapy program but it remains eligible for student loans.

The Education Council summary report for February 21, 2017 was received for information.

b) Education Council Meeting held on March 21, 2017

G. Krause referred to the summary report attached to the agenda for the Education Council meeting held on March 21, 2017 and highlighted the following:

- Co-op option is now available for Nutrition & Food Service Management's online program
- Many program changes and course changes came through.
- There were some new courses including CNST 1160 – Canadian Cultural Expression, PUBL 1100 – Publishing Exploration (open to non-program students to explore their interests in the program) and three Fine Arts courses.
- Three Fine Arts courses (FINA 1140, 1141 and 1240) have been discounted.
- Continuing Studies replaced a course in the curriculum of its Post Degree Diploma in Supply Chain and Logistics.

The Education Council summary report for March 21, 2017 was received for information.

5. FOR INFORMATION

a) President's Report

L. Trotter reported on the following events he attended:

- Design Formation students hosted their opening night of this year's grad show "Unfold" on April 6th. He had an opportunity to chat with an international student from Switzerland who really appreciated the value of what he had learned through his studies at Langara.
- The 2017 Support Our Students (SOS) campaign has been concluded on March 29th with a great success. He thanked the Foundation team for all of their work and for bringing back the Golden Apple Awards.

A. Patel added that this year's SOS campaign raised \$48,000 for our students and this amount will be matched by the College for a total of \$96,000. Besides some monthly donors and contributions from Board members, several community events held within departments also helped raise funds for this year's campaign. A. Patel noted that this campaign also provided an opportunity of uniting the entire College Community. He thanked all those participated and asked that the Langara Council members pass on the thank-yous to their teams.

- Brazilian Ambassador Ernesto Rubarth and Deputy Consul Gustavo Barbosa visited the College on April 6, 2017 and were hosted by I. Humphreys, A. Patel and himself.

- He attended the annual Association of Governing Board (AGB) conference from April 1st to April 3rd. AGB has more than 2,000 members in USA and all over the world. One of the areas AGB is paying particular attention to the issue around freedom of speech and academic freedom and the impacts that have been happening in the United States.

b) 2018-2019 Budget Process

V. Sokha reminded the Council members about the 2018/2019 budget planning timeline that was presented by J. Cordingley at the Council's March meeting and advised that the timeline has been posted on the Budget Planning page of Financial Services' website. Finance has planned many training and help sessions to assist employees and budget officers to develop the 2018/19 budget. The preliminary budget for 2018/19 will be ready by the end of October and be presented to the College Board in November 2017.

There being no further business, the meeting was adjourned at 10:00 a.m.